



## **AHS Grants Guidelines & How to Apply**

### **Guidelines**

- *Grant requests must meet the goals of the [mission statement](#) of the American Harp Society.*
- *Grant applicants (principal investigator) must be members of the American Harp Society, Inc., and have maintained continuous membership for the past three consecutive years.*
- *The Grants Program strives to encourage new projects, and preference will be given to new grant proposals. The grants program does not provide long term sources of annual funding.*
- *Grants must be submitted by either of two yearly deadlines: October 15 or March 15. Notification of awards will be received by November 15 and April 15, respectively.*
- *Grant recipients will be given a digital file that must be used to recognize The American Harp Society as a sponsor in any publicity materials, and/or on the printed score for any grant-sponsored commissions.*
- *Grants may be awarded annually to chapters of the American Harp Society, not-for-profits, and/or individual members of the American Harp Society, Inc.*
- *Each chapter, not-for-profit, or individual member may submit only one application per fiscal year (July 1 – June 30).*
- *Entities are limited to receiving \$5000 in grant funding from the AHS in a seven-year period.*
- *Chapter applications must include how the chapter and individual members will benefit from the proposal. Preference is given to chapter proposals that reach a broad spectrum of members as well as the community at large.*
- *The Grant Program does not fund past events, operating expenses, travel expenses, commercial recordings, and/or the purchase of equipment or harps.*

- *Current members of the AHS Board of Directors and Grant Committee are not eligible to apply.*
- *Grants must be submitted electronically. (See How to Apply below.)*
- *Any unused portion of the grant funds must be returned to the AHS upon completion of the project.*

### **How to Apply**

*Please log into the [myAHS member portal](#) and select “Submit a Grant Application” from the left side “Portal Pages” menu. Any questions or additional supporting materials may be emailed to [GrantApplication@harp society.org](mailto:GrantApplication@harp society.org).*

*The following information will be required on the application:*

- *Applicant name (Chapter, not-for-profit, or individual AHS member)*
- *Contact person/Principal Investigator (first & last name, title, phone, email)*
- *Project name*
- *Project narrative (brief summary indicating how you plan to use the grant funds requested)*
- *Proposed budget (including all income and expenses)*
- *Timeline for completion of the project*
- *Description of the anticipated impact of the project*

*Upon receipt of a grant request, the grant committee will review it and submit a recommendation to the Board/Executive Committee for approval.*